

Bronze Level Accreditation Checklist

The 'Accreditation Progress' tab shows up to date progress in the Modeshift STARS Education system

Introduction

'School Details' section completed	
School 'Key Stage' information added	
'Pupil and Staff Information' section completed	
'Opening Hours' section completed	
'School Travel Policy' updated / linked to*	
Details of Bikeability training recorded (if applicable) *	

Working Group

Working group established*	
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Travel & Transport Infrastructure

'On-site Facilities' section completed	
'Transportation Links' section completed <i>Must be sufficient detail to describe how to access the site by each travel mode.</i>	

Surveys, Modal Shift & Targets

'Pupil Survey' completed – minimum 80% response rate (70% secondary schools)	
'Staff Survey' completed - minimum 50% response rate	
At least two 'Targets' set <i>Targets must be SMART & not already achieved</i>	

Consultation

A minimum of two unique 'Consultation' actions recorded and Completed	
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Travel & Transport Issues

A minimum of one current issue has been identified, and recorded	
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Initiatives

Evidence is not required for Bronze but is strongly recommended

NOTE: There must be sufficient information in 'Reporting' for someone outside the school to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of ten unique 'Travel Initiatives' recorded and Completed	
A minimum of five unique 'Supporting Initiatives' recorded and Completed	

Sign Off

Application is signed off by Head Teacher/SMT and LA Officer. <i>Best practice to obtain sign off by Governors and Pupil Group</i>	
Statement of endorsement provided by Senior Management Team	

**Not a requirement for Bronze accreditation but it is best practice to complete these sections*

Silver Level Accreditation Checklist

Previous Level Complete

All Bronze Level criteria complete & up to date	
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Working Group

Working Group established and active. <i>The Working Group must represent the school community and include a minimum of two adults and two pupils. Pupil names should not be added, instead STA/JTA/JRSO should be recorded</i>	
Working Group actions documented	

Travel & Transport Infrastructure

'STARS Routes to School Audit' completed*	
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Surveys, Modal Shift & Targets

A minimum of two annual pupil travel surveys recorded within the last 3-years, one of which must be from the current academic year	
Reduction in pupils travelling to school by car in the last 3-years, or <10% travel by 'Car'	

Consultation

Evidence is required for all Consultation initiatives

A minimum of seven unique 'Consultation' actions recorded and Completed	
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Initiatives

Evidence is required for all Initiatives

NOTE: There must be sufficient information in 'Reporting' for someone outside the school to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of twenty unique 'Travel Initiatives' recorded and Completed	
A minimum of ten unique 'Supporting Initiatives' recorded and Completed	

Sign Off

Application is signed off by Head Teacher/SMT and LA Officer. <i>Best practice to obtain sign off by Governors and Pupil Group</i>	
Statement of endorsement provided by Senior Management Team	

**Not a requirement for Silver accreditation but it is best practice for all sections to be completed.*

Gold Level Accreditation Checklist

Previous Levels Complete

All Bronze Level criteria complete & up to date	
All Silver Level criteria complete & up to date	

Surveys, Modal Shift & Targets

A minimum of two annual pupil travel surveys recorded within the last 3-years, one of which must be from the current academic year	
Reduction in pupils travelling to school by car in the last 3-years of at least 5 percentage points, or <10% travel by 'Car'	

Consultation

Evidence is required for all Consultation initiatives

A minimum of ten unique 'Consultation' actions recorded and Completed	
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Initiatives

Evidence is required for all Initiatives

NOTE: There must be sufficient information in 'Reporting' for someone outside the school to understand what was done. 'N/A', 'none', abbreviations, initials and similar are not acceptable for accreditation.

A minimum of twenty-five unique 'Travel Initiatives' recorded and Completed	
A minimum of fifteen unique 'Supporting Initiatives' recorded and Completed	

Gold Standard Delivery

Evidence is required for all Initiatives

The school should demonstrate that it has exceeded expectations in at least one of the following categories: Walking, Cycling, Public Transport, Air Quality or Road Safety & Training	
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Funding

Evidence of Funding is required

External funding secured to support the delivery of sustainable and active travel initiatives.	
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Sign off

Application is signed off by Head Teacher/SMT and LA Officer. <i>Best practice to obtain sign off by Governors and Pupil Group</i>	
Statement of endorsement provided by Senior Management Team	